

Intermediate Community Planner - Call for Interest

June 2021



Beringia Community Planning Inc. is currently seeking to expand their staff team to include a Community Planner with 7-10 years of experience in applied Indigenous Community Planning.

Company Profile

Beringia Community Planning Inc. is a small, dynamic and award-winning community planning firm that specializes in Indigenous Community Planning/Development. Beringia works with both self-governing and non-self-governing Indigenous communities and excels in participatory community-based planning where processes are guided by local, cultural protocols and values. Services include comprehensive/strategic planning, research and decision analysis, communication, facilitation and training. These services have been applied to topics as diverse as land use planning, comprehensive community planning, governance, health and wellness, infrastructure, and sustainability planning, and community economic development. See www.beringia.ca for details.

Job Description

Beringia is interested in hiring an intermediate level Community Planner to support a broad range of community planning processes (e.g. land use planning, comprehensive community planning, language planning, health planning, etc.,) and projects. Primary duties include:

- Managing complex and culturally sensitive community planning processes - particularly land use planning and comprehensive community planning
- Travel to remote communities to facilitate community engagement processes as needed
- Liaising with, and in some cases mentoring, local community planning staff
- Designing and facilitating community engagement processes
- Researching and analyzing planning history, trends and results from community engagement
- Writing and designing innovative, accessible and user-friendly communication tools, maps and planning reports
- Supervising and managing junior staff, interns and sub-contractors
- Developing and delivering training on planning related topics
- Preparing proposals or funding applications as needed

Experience and Qualifications

Essential:

- Master's degree in Community Planning or a related discipline plus 7-10 years' experience working with First Nations or with related agencies
- Extensive practical experience with community-led planning/development
- Familiarity with the political, historical and legal context of Indigenous community planning
- Strong cultural competency and sensitivity
- Familiarity with participatory planning theory and practice
- Strong project management skills
- Group facilitation experience, process leadership
- Excellent research, problem solving, writing and communication skills

- Strong organization and time management skills
- Motivated, independent and driven
- Innovative, flexible and adaptable
- Ability and willingness to travel to remote communities
- Proficient at using MS Word, Excel, PowerPoint, and able to create effective visual reports and graphs

Desirable:

- Experience leading land use or comprehensive community planning processes
- Proficient in Creative Suite - InDesign, Illustrator, Photoshop
- Visually and graphically creative
- Experience with land use planning-related mapping/GIS software (e.g. Esri ArcGIS, Google Earth Pro, Google Maps API, etc.)
- Certification or eligibility for certification with the Planning Institute of British Columbia/CIP
- We encourage both Indigenous and non-Indigenous candidates to apply

Application

Please submit a resume, including contact details for 3 references and a 1-2 page cover letter

In your cover letter please:

- Summarize how your background, skills, strengths and professional goals would contribute to Beringia's work and team, highlighting your specific experience working with Indigenous communities
- Describe the opportunity for planners to support Indigenous community planning/development, self-determination and reconciliation

Location: Due to the pandemic, this position is home-based for now. Candidates may be required to work from a North Vancouver location when Covid-19 restrictions are lifted.

Hours: Average of 37.5 hours a week

Salary: Competitive salary and benefits package

Application deadline: June 30, 2021

Anticipated start date: July 26, 2021

Address your application to: Jeff Cook, Principal

Submit your application electronically to: vjames@beringia.ca

Thank you for your interest. Only selected applicants will be contacted for an interview.

Applicants of Musqueam, Squamish, and Tsleil-Waututh Nations and/or Indigenous ancestry are encouraged to apply.